

## CAQH ProView® Update - June 20, 2016

CAQH continues improving system usability for both participating organizations and healthcare providers.

In July, CAQH will enhance CAQH ProView® with new functionality so that participating organizations receive complete CAQH ProView data profiles from providers, reducing the need for follow-up with providers after attestation. Providers will encounter a few new screens that make it even easier to enter information. Additionally, fields that were previously optional will now be required. CAQH reviewed the improvements with practice managers and incorporated their feedback into the development process to ensure the new content is easy to follow and complete.

### July Provider Data Entry Improvements

- **Employment Information Screen:** It will be easier for providers to enter their employment history. Participating organizations use this information for verification purposes during the credentialing process.

This includes:

- Requiring entry of at least one employment record.
  - Expanding the "Help" information throughout the Employment Information screens.
  - Displaying a summary of the provider's employment history that automatically highlights any gaps greater than six months which require an explanation.
  - A drop-down menu with predefined options for selecting the appropriate reason for any gaps in employment.
  - A confirmation pop-up window that appears if more than one employment record is marked as a current employer.
- **Required Fields:** Select fields that were previously optional will now be required. Participating organizations need this information for credentialing and to update provider directories. During re-attestation, CAQH ProView will prompt providers to update their profiles based on these new field requirements.

CAQH recommends that healthcare providers allow additional time during the next re-attestation to complete the required fields.

The following fields will be required in late July:

- Professional IDs section
  - DEA State (for each DEA number entered into CAQH ProView).
- Education section:
  - Did you complete your professional education at this school?
  - If yes, Completion Date.
- Professional Training section:
  - End Date.
  - Did you complete the training program at this institution?
  - If yes, Completion Date.
- Specialties section:
  - Does your board certification have an expiration date?
  - If yes, board certification expiration date.
  - If yes, board certification re-certification date.
- Practice Location section:
  - Provider's start date.
  - Do you have an organization (Type 2) NPI?
  - If yes, NPI Type 2.
  - Gender Limitations.
  - Gender Limitations Type.
  - Are there any age limitations?
  - If yes, Age Minimum and Age Maximum.

These changes to CAQH ProView will NOT affect a provider's status in CAQH ProView or the ability for authorized participating organizations to view their data. For example, if a provider is in "Re-Attestation" status, their data profile will remain in that status as these changes go into effect, and authorized participating organizations will still have access to data profiles. Only after logging in to their profile will providers be asked to complete any outstanding required fields, prior to completing their re-attestation.

**Help Spread the Word to Providers: Engage Your Provider Relations Staff**

CAQH will email all practice managers to inform them about these coming changes. Please engage your provider relations department to help communicate these important updates to your network.